



Assistant Vice President, Core System

CEFCU is seeking an AVP, Core Systems to lead, direct, manage, and coordinate development and production activities of the Fiserv Spectrum core member data and transactional system.

The main duties and responsibilities of the position are:

- Implementation, governance and oversight of the credit union's Fiserv Spectrum core data processing system, including Branch Suite, Nautilus, and Pathways.
- Assures the accuracy and acceptable performance of all Fiserv products and the Atomic UC4 Enterprise Job Scheduler.
- Oversees routine system operational functions of core related systems including day, night and month-end processing, as well as core database administration.
- Analyzes and solves problems associated with the HP-UX Fiserv Spectrum server and ensures daily operations are timely and accurate.
- Keeps abreast of recommended system upgrades, patches, and enhancements.
- Reviews new and updated processes and procedures as required.
- Coordinates updates and changes to the Fiserv Spectrum core and enterprise job schedules.
- Participates in project review, development, and implementation process.
- Maintains a high level of knowledge and procedural expertise in all functions of department responsibility; completes relevant continuing education.
- Establishes and maintains client and vendor relationships as needed.
- Interfaces and consults with other managers within the organization to coordinate activities.
- Supervises, coaches, motivates and professionally develops the Core Systems Analyst by implementing, scheduling and tracking individual training programs.

The qualified candidate will meet the following requirements:

- Bachelor's Degree or higher in Computer Science or related area from four-year college or university; or minimum five years related experience and/or training; or equivalent combination of education and experience.
- Proven success and experience managing a financial institution's core data processing platform is essential, in addition to the ability to drive development and accountability in a team environment.
- Extensive experience with Fiserv Spectrum software is desired, but not required.
- Demonstrated understanding of UNIX/HP-UX operating systems preferred.
- Working knowledge of various Microsoft Office computer programs, such as Word, Excel, PowerPoint, Visio, etc.
- Strong managerial and leadership skills.
- Strong analytical and organizational skills.
- Ability to communicate technical information into user-friendly terms to both users, managers, vendors and other support staff.
- Ability to write reports, business correspondence, and procedure manuals.
- Ability to effectively present information and respond to questions from groups of managers, members, and the general public.
- Ability to develop effective working relationships with all staff at all levels.
- Excellent customer service skills.



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- Ability to communicate information and ideas in speaking so others will understand.
- Excellent time management skills, well organized, detail oriented and able to manage multiple priorities.
- Ability to uphold confidentiality standards and exercise discretion and good judgment.
- Current valid California driver's license and auto insurance, and ability to travel to and from Credit Union branch locations.
- Must be bondable by the credit union's insurance agency.